

BASIC FIRE EXTINGUISHER COMPETENT PERSON CAURSE



KOBOPEM FST



FIRE & RESCUE
DEPARTMENT MALAYSIA





BASIC FIRE EXTINGUISHER COMPETENT PERSON COURSE

OBJECTIVE

To ensure that each participant have the competency and knowledgeable with efficiency in the selection, installation, servicing and maintenance of portable fire extinguisher to qualified as registered as competent person in the eFEIS with Fire And Rescue Department Malaysia (FRDM)

TENTATIVE PROGRAMME

Day 1

08:30 – 09:00	Registration
09:00 – 10:30	Introduction for Portable Fire Extinguishers & Integrity
10:30 – 11:00	Break
11:00 – 12:30	Electronic Fire Extinguisher Inspection System (eFIES)
12:30 – 14:00	Break
14:00 – 15:00	Specification of Portable Fire Extinguisher: Selection and Installation (MS 1539 : Part 3:2003)
15:00 – 17:30	Specification of Portable Fire Extinguisher : Maintenance of Portable Fire Extinguisher (MS 1539: Part 4:2004)
17:30	Disperse – End of First Day

Day 2

09:00 – 10:30	Theory Examination
10:30 – 11:00	Break
11:00 – 12:30	Service and Maintenance Of Portable Fire Extinguisher (Practical Session)
12:30 – 14:00	Break
14:00 – 18:00	Practical Session Continues
18:00	Disperse – End of Session

Day 3

09:00 – 09:15	Briefing for Practical Examination
09:15 – 10:30	Practical Examination
10:30 – 11:00	Break
11:00 – 12:30	Practical Examination
12:30 – 14:00	Break
14:00 – 18:30	Practical Examination
18:30	Disperse – End of Session

REQUIREMENTS FOR BASIC FIRE EXTINGUISHER COMPETENT PERSON COURSE

1. A Malaysia Citizen
2. Age between 18 – 65 years old
3. Minimum educational qualification – Pass SPM or equivalent
4. Physically & mentally fit
5. Has attend Fire Extinguisher Course
6. Pass two [2] years working experience in servicing portable fire extinguisher
7. Possess sufficient knowledge and skill in servicing of portable fire extinguisher
8. Participants must bring their own safety equipments (goggle, face mask, glove, and safety boots)
9. Participants must bring the following documents for verification purpose :
 - Identity card
 - SPM certificate or equivalent
 - Certificate of Companies Commission Of Malaysia (SSM)/ Form 9 & 49/ Business Registration Certificate (including attachment information current business owner) if the participant is the owner of the company OR
 - Certificate of Registration of Employer (KWSP 19)/ latest (3) months EPF contribution by the employer, latest (2) years EPF Member's Account Statement if participant is not the owner of the Company.
10. Candidates who failed in the examination (theory and/ or practical) will be allowed to repeat the examination within two (2) years.

*Please note there is a minimum requirement of 40 participants registered per session in order for the exams to run. If the minimum number of requirement participants is not met for a specific date those registered will be automatically added to the next available course date.

*Confirmation letter will be sent out when everything is confirm. Organizer will not be responsible for any refunds like flight ticket, accommodation or any cost if you still do make arrangements before confirmation letters are sent out. The organizer reserves the right to postpone / cancel the training or change the programme without prior notice.

Kindly browse through our website for further information . [http// www.kobopem.gov.my](http://www.kobopem.gov.my)



KOBOPem FST

REGISTRATION FORM

BASIC FIRE EXTINGUISHER COMPETENT PERSON COURSE TENTATIVE SCHEDULE 2020

Session No.	Session Date	Location	Session No.	Session Date	Location
1.		BBP Hang Tuah	3.		BBP Hang Tuah
2.		BBP Hang Tuah	4.		BBP Hang Tuah

Remarks : If there are high demand in particular month, KOBOPem FST may run the Basic Fire Extinguisher Competent Person Course in the following month. For example if February participant is exceeding 40 pax, we may run the training at March if the participant full 40 pax.

*Advised all participant to make payment in order to secure the seat and training management will update participant the new approved date once Movement Control Order (MCO) end. The date above is a proposed tentative schedule date, training management shall not responsible for any ticket bought by the participant before they get the confirmation letter.

REGISTRATION & PAYMENT MATHOD

No.	PROGRAMME FEE	RM
1	Basic Fire Extinguisher Course (Theory & Practical)	1000.00
2	Examination (Theory & Practical)	200.00
For Repeat Student Fee		
1	Theory Examination Repeat	250 .00
2	Practical Examination Repeat	350.00

(Note *) All price are inclusive of 6% SST. Effective on April 2022)

Bank Name : **CIMB BANK**
Account Name : **KOPERASI PEKERJA BOMBA & PENYELAMAT MALAYSIA BERHAD (AKAUN 111)**

Account No : **8000645577**

Cheque No. / Receipt No.

..... enclosed for the sum of

being registration fees for the course.

I / We understand that my / our registration is subjected to the following conditions :-

- Participant must submit the registration and full payment of fees before course commencement.
- Registration form submitted without the corresponding registration fees will not accepted.
- Seat will be guaranteed only on prior registration with full payment.
- The fees are not refundable.** However substitution of the participant will be accepted.
- The organizer will not be responsible for any refunds like flight ticket, accommodation or any cost if you still do make arrangements before confirmation letters are sent out. The organizer reserve the right to postpone / cancel the training without prior notice.
- Registration is only accepted upon full payment of fee 2 weeks before the training.
- Results will be notified via email within two (2) weeks after exams.
- Certificates will be issued two (2) weeks (14 working days) after receiving results.

REGISTRATION FORM

Company Name :

Address :

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Office No. :

Hp No. :

Fax No. :

Email :

Participant Details

Name :

I/C or Passport No. :

Contact No. :

Please contact the Secretariat for further information:

KOBOPem FIRE & SAFETY TRAINING (KOBOPem FST)

Koperasi Bomba & Penyelamat Malaysia Berhad,
Aras 2, Balai Bomba & Penyelamat Sentul,
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Fax No. : +019 – 4461 957

Email : fst@kobopem.com.my



BASIC FIRE EXTINGUISHER COMPETENT PERSON

- The Participant must at least have passed Sijil Pelajaran Malaysia (SPM) and other academic qualification that equivalent to Diploma / Bachelor Degree. The original of the certificates must be presented during the registration.
- The Participant must be a competent person and possess at least two (2) years of working experience in servicing and maintaining portable fire extinguishers. The interpretation of competency is to be determined by the employer and the participant.
- Supporting documents required to be presented for verification during the registration are i) Company registration form (SSM) Form 9 and Form 49 if the participant is the owner of the company; or ii) Employer's Certificate of Registration (KWSP 19), the latest 3 months of Employer's EPF Statement AND the latest two years of Employee's EPF Statement if the participant is NOT the owner of the company
- If the participant is incompetent and inexperienced in handling a fire extinguisher, but willing to participate, he / she can still register and attend the course. Nevertheless, they have to bear the risks and consequences of failing test (theory and practical). In addition, the participant may encounter difficulties registering as a Competent Person with Fire and Rescue Department Malaysia (FRDM), because an experience in APA's maintenance is one of the criteria accounted in the registration. Thus, we will not be held responsible for the unsuccessful registration.
- The age of participant must be between 18 to 65 years old only. Nevertheless, a person who is more than 65 years old may be accepted provided the application is accompanied with a medical approval from the Government Medical Officer. This is to certify that the participant can safely carry out extensive physical activities under this course.
- Pregnant or suspected pregnant ladies should not participate in this course.
- The participant must be capable of reading and writing in Bahasa Melayu and English.
- Participants must bring their own Personal Protective Equipments including safety shoes, goggles, mask and gloves during the course.
- Fees for this 'Basic Fire Extinguisher Competent Person Course' is RM1000.00 for Course Fee and RM200.00 for the Exam Fees (all fees are including food and beverage but **NOT** include accommodation).
- Candidates who failed in the examination will be allowed to repeat the exam in the upcoming courses available, which the Repeating Exam fees of RM120(Theory) and RM 230 (Practical) will be imposed.

Indemnity

Save and except for negligence, wrongful misconduct, act and / or omission on the part of KOBOPEM FST shall at all times indemnify, keep indemnified and hold harmless KOBOPEM FST and its Employees from and against any loss (including reasonable legal costs and expenses) or liability reasonably incurred or suffered by KOBOPEM FST and / or its Employees arising from any proceedings, penalty and damages against KOBOPEM FST and / or its Employees.

I acknowledge that I have read, fully understand and agree to the above terms and conditions. Failing to comply with the terms, KOBOPEM Fire & Safety Training Enterprise as the organizer of this course can immediately cancel my participation and I shall not be entitled to a refund or reduction of fees. Any incident of health complication, accident or injury occurred during the course and exams (Theory and Practical) are under my own risks and I release the organizer from any liability whatsoever.

Signature of participant

Date :

Company
Stamp :

Name :
I/C No. :